

SCOTT COUNTY SCHOOL BOARD

JANUARY 4, 2024

MINUTES OF ORGANIZATIONAL MEETING

The Scott County School Board met for the organizational School Board meeting on Thursday, January 4, 2024, at 6:30 p.m. at the Scott County Career & Technical Center, 387 Broadwater Avenue, Gate City, VA 24251 with the following members present:

David Templeton, Chairman
Lon Stephen Sallee, Vice Chairman
Patricia Edwards
Daniel Meade
William "Bill" Houseright
Robin Hood

ABSENT: None

OTHERS PRESENT: John Ferguson, Superintendent; Jason Smith, Assistant Superintendent; Will Sturgill, School Attorney; Kim Henderson, Clerk of the Board/Purchasing Clerk; Sherri Christian, Deputy Clerk/Medicaid Coordinator; Gabe Edmunds, Scott County Virginia Star/Heritage TV and Kathy Musick, VPE Representative.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman David Templeton called the meeting to order at 6:30 p.m. and welcomed everyone. He asked everyone to please stand for the moment of silence and led in reciting the *Pledge of Allegiance*.

ELECTION AND APPOINTMENT OF OFFICERS FOR 2024: Chairman David Templeton turned the meeting over to Superintendent John Ferguson to elect and appoint officers for the Board for 2024. On the nomination of Vice Chairman Steve Sallee, seconded by Mr. Robin Hood, all members voting aye, Mr. David Templeton was elected to be the Chairman of the Board. Superintendent John Ferguson returned control of the meeting over to Chairman David Templeton to complete the appointment of officers.

On the nomination of Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, Mr. Steve Sallee was elected to be the Vice Chairman of the Board.

On the nomination of Chairman David Templeton, seconded by Mr. Steve Sallee, all members voting aye, Mrs. Kim Henderson was appointed as Clerk of the Board.

On the nomination of Chairman David Templeton, seconded by Mrs. Patricia Edwards, all members voting aye, Mrs. Sherri Christian was appointed as Deputy Clerk of the Board.

ITEMS TO ADD TO THE AGENDA: Chairman David Templeton asked if there were any changes to be made to the agenda. No changes were made to the agenda.

APPROVAL OF AGENDA: On a motion by Vice Chairman Steve Sallee, seconded by Mr. Robin Hood, all members voting aye, the Board approved the agenda as presented.

APPROVAL OF MINUTES FOR DECEMBER 5, 2023 REGULAR MEETING: On a motion by Mr. Robin Hood, seconded by Mrs. Patricia Edwards, all members voting aye, the Board voted to approve the minutes for December 5, 2023 regular meeting as written.

APPROVAL OF CLAIMS: On a motion by Vice Chairman Steve Saltee, seconded by Mr. Daniel Meade, all members voting aye, the Board voted to approve the claims as follows:

School operating fund invoices and payroll in the amount of \$756,945.60 as shown by warrants # 50012797-50012857, #50012960-50012972, #50013012-50013026, #50013080-50013086, #50013094-50013118, #8137681-8137700 and #9030006; electronic payroll direct deposit and retirement deposits in the amount of \$2,342,821.45 and electronic tax deposits and health insurance in the amount of \$1,277,868.49. Cafeteria fund invoices and payroll in the amount of \$155,704.36 as shown by warrants #1021411-1021412 and #1030115-1030133; electronic payroll direct deposit for cafeteria in the amount of \$59,797.14 and electronic tax deposits in the amount of \$16,855.24. Head Start invoices totaling \$75,043.57 as shown by warrants #24522-24560.

APPROVAL OF 2024 BOARD MEETING DATES (APPENDIX A): Chairman David Templeton suggested changing the July board meeting to the second Tuesday since sometimes people take vacation during the week of July 4th. On a motion by Vice Chairman Steve Saltee, seconded by Mr. Bill Houseright, all members voting aye, the Board approved the 2024 Board Meeting Dates as amended (Appendix A).

PUBLIC COMMENT: There was no public comment.

SUPERINTENDENT'S REPORT:

APPROVAL OF 2023-24 SECOND SEMESTER, THIRD QUARTER SCHOOL ALLOCATIONS (APPENDIX B): On a motion by Mr. Robin Hood, seconded by Mrs. Patricia Edwards, all members voting aye, the Board approved the 2023-24 second semester, third quarter school allocations as presented in Appendix B.

DISCUSSION/APPROVAL OF TEXTBOOK ADOPTION – WORLD HISTORY AND WORLD GEOGRAPHY: After a brief discussion, the Board agreed to table the approval of Textbook Adoption for World History and World Geography until they could look at the textbooks to be adopted. This item will be revisited at the February 6, 2024 Board meeting.

APPROVAL OF HEAD START FINANCIAL REPORT, NOVEMBER 2023 (APPENDIX C): On a motion by Mr. Bill Houseright, seconded by Mr. Daniel Meade, all members voting aye, the Board approved the Head Start Financial Report for November 2023 (Appendix C).

HEAD START DIRECTOR'S REPORT, DECEMBER 2023: Superintendent John Ferguson presented the December 2023 Head Start Director's Report on behalf of Head Start Director Cindy Raymond. With no comments or questions raised regarding the report, the next agenda item was presented.

HEAD START PROGRAM PERFORMANCE SUMMARY REPORT – 12/1/23: Superintendent John Ferguson presented the Board with a copy of the Head Start Program Performance Summary Report – 12/1/23. The report contained two areas of noncompliance issues and discussed the corrective follow up of those issues. No further issues were found noncompliant.

HEAD START QUARTERLY FALL REPORT 2023: Superintendent John Ferguson presented the Board with the Head Start Quarterly Fall Report 2023 which contains an update of various information regarding the Head Start program.

NATIONAL HEAD START ASSOCIATION’S SUMMARY OF THE PROPOSED RULE: SUPPORTING THE HEAD START WORKFORCE AND CONSISTENT QUALITY PROGRAMMING: Superintendent John Ferguson presented the Board with the National Head Start Association’s Summary of the Proposed Rule: Supporting the Head Start Workforce and Consistent Quality Programming. This information discusses the proposed changes from the National Head Start Association.

CLOSED MEETING: Vice Chairman Steve Sallee made a motion to enter into closed meeting at 6:46 p.m. to discuss Head Start personnel, teachers, coaches, secretaries, custodians and cafeteria staff as provided in Section 2.2-3711A (1) of the Code of Virginia as amended, the motion was seconded by Chairman David Templeton, all members voting aye.

RETURN FROM CLOSED MEETING: All members present returned from closed meeting at 8:00 p.m. with a roll call vote being held and on a motion by Vice Chairman Steve Sallee, seconded by Chairman David Templeton, the Board returned to regular session and cited the following certification of the closed meeting.

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act and,

WHEREAS, Section 2.2-3711A (1) of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE:

AYES: David Templeton, Steve Sallee, Patricia Edwards, Daniel Meade, Robin Hood and Bill Houseright

NAYES: None

ABSENT: None

ITEMS BY ASSISTANT SUPERINTENDENT JASON SMITH – PERSONNEL:

RESIGNATIONS: On a motion by Vice Chairman Steve Sallee, seconded by Mrs. Patricia Edwards, all members voting aye, the Board approved the resignation of the following:

Noah “Eddie” Taylor, custodian, effective December 1, 2023

Marsha Barnes, teacher, effective December 29, 2023

Aleena Sweeney, early head start teacher, effective November 16, 2023

EMPLOYMENTS: On a motion by Vice Chairman Steve Sallee, seconded by Mr. Daniel Meade, all members voting aye, the Board approved the employment of the following:

Megan Gillenwater, administrative assistant, effective January 3, 2024

Jenna Riley, early head start teacher, effective January 1, 2024

Israel Currier, manager, effective January 5, 2024

Elizabeth Taylor, cook, effective January 5, 2024
Carmen Gilliam, cook, effective January 5, 2024
Virginia Parks, cook, effective January 5, 2024
Kimberly McGee, part time cook, effective January 5, 2024
Tim Page, non-stipend baseball coach, TSHS, effective January 4, 2024
Kellie Smith, teacher, effective January 4, 2024

RETIREMENT: On a motion by Mr. Bill Houseright, seconded by Mr. Robin Hood, all members voting aye, the Board approved the retirement of Lisa Bishop, manager, effective January 1, 2024.

SUBSTITUTES: On a motion by Mr. Bill Houseright, seconded by Vice Chairman Steve Sallee, all members voting aye, the Board approved the substitute list as presented.

BOARD MEMBER COMMENTS:

Mr. Bill Houseright welcomed the new board members and hoped school personnel will have a good second semester.

Mr. Robin Hood expressed sadness of the passing of Coach Sarge Reed and how he had touched many students' lives.

Mrs. Patricia Edwards expressed her joy to serve on the Board and to do her best for the students. She requested that a different group of students participate in leading the pledge at each board meeting in the future.

Mr. Daniel Meade thanked everyone for voting him on the Board and good wishes for a good year.

Vice Chairman Steve Sallee wished everyone a great second semester.

Chairman David Templeton wished a good second semester also and glad to invite any students who wish to participate.

ADJOURNMENT: With no further business to discuss, the organizational meeting of the Scott County School Board was adjourned at 8:07 p.m. The next meeting of the Scott County School Board will be Tuesday, February 6, 2024, at 6:30 p.m. at the Scott County Career and Technical Center.


David Templeton, Chairman


Kim Henderson, Clerk of the Board

APPENDIX INDEX

APPENDIX A – Approval of 2024 Board Meeting Dates

**APPENDIX B – Approval of 2023-2024 Second Semester, Third Quarter
School Allocations**

APPENDIX C – Approval of Head Start Financial Report, November 2023

2024 School Board Meeting Dates

All School Board meetings will be held at the Scott County Career and Technical Center, 387 Broadwater Avenue, Gate City VA 24251-unless otherwise noted or changed by notification to the public.

January 4, 2024 (**Thursday**)

February 6, 2024 (Tuesday)

March 5, 2024 (Tuesday)

April 9, 2024 (Tuesday)

May 7, 2024 (Tuesday)

June 4, 2024 (Tuesday)

Budget Close-Out Meeting to be voted on in June (tentatively June 27, 2024)

July 9, 2024 (Tuesday)

August 6, 2024 (Tuesday)

September 5, 2024 (**Thursday**)

October 1, 2024 (Tuesday)

November 7, 2024 (**Thursday**)

December 3, 2024 (Tuesday)

January 7, 2025 (Tuesday) Organizational Meeting

2022-23 ALLOCATIONS (2ND SEM, 3RD QTR)

JANUARY 4, 2024

	COPIER	REM./INST.	LIBRARY	BUS/TECH	BAND	CUSTODIAL	TOTAL
DPS	\$1,750.00	\$2,400.00	\$350.00			\$3,600.00	\$8,100.00
DES	\$2,000.00	\$1,100.00	\$200.00			\$1,800.00	\$5,100.00
FBPS	\$1,000.00	\$550.00	\$100.00			\$900.00	\$2,550.00
HES	\$1,000.00	\$1,100.00	\$200.00			\$1,800.00	\$4,100.00
NES	\$1,500.00	\$1,925.00	\$300.00			\$3,150.00	\$6,875.00
RCI	\$1,000.00	\$1,375.00	\$225.00			\$2,250.00	\$4,850.00
SES	\$2,750.00	\$4,400.00	\$600.00			\$5,875.00	\$13,625.00
WCES	\$2,125.00	\$2,750.00	\$400.00			\$4,500.00	\$9,775.00
YES	\$1,125.00	\$1,375.00	\$250.00			\$2,250.00	\$5,000.00
GCMS	\$1,700.00	\$2,750.00	\$600.00	\$300.00	\$2,500.00	\$4,500.00	\$12,350.00
GCHS	\$2,500.00	\$5,225.00	\$1,000.00	\$1,200.00	\$5,000.00	\$7,675.00	\$22,600.00
TSHS	\$1,020.00	\$1,650.00	\$450.00	\$750.00	\$3,250.00	\$2,700.00	\$9,820.00
RCHS	\$1,190.00	\$1,925.00	\$450.00	\$750.00	\$3,250.00	\$3,150.00	\$10,715.00
SCCTC	\$1,000.00	\$25,000.00				\$1,750.00	\$27,750.00
TOTAL	\$21,660.00	\$53,525.00	\$5,125.00	\$3,000.00	\$14,000.00	\$45,900.00	\$143,210.00

SCOTT COUNTY PUBLIC SCHOOL HEAD START

FINANCIAL REPORT, NOVEMBER 2023

GRANT AWARDS

1/1/23-12/31/23 – YEAR IV 03CH011328-04		BASE FUNDING	T&TA	NFS	TOTAL
<i>Continuation – 00, 01</i>					
	Head Start	\$1,326,280	\$18,132	\$336,103	\$1,680,515
	Early Head Start	\$573,451	\$10,974	\$146,106	\$730,531
<i>COLA/QI - 02</i>					
	Head Start	\$113,895	\$0	\$0	\$113,895
	Early Head Start	\$45,606	\$0	\$0	\$45,606
TOTAL		\$2,059,232	\$29,106	\$482,209	\$2,570,547

NON-FEDERAL SHARE (NFS)

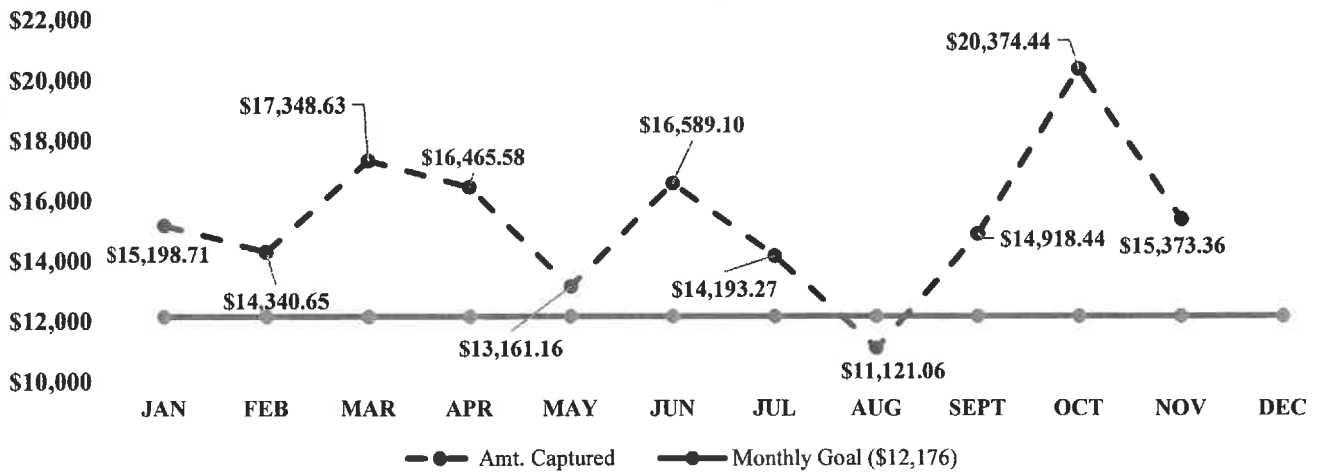
Non-federal funding match is a statutory requirement of the Head Start Act Section 640(b). The grantee agency must provide 20% of the total costs of the program.

EHS	Current Month	YTD	Budgeted	Remaining	% Remaining
Parents & Volunteer	\$ 11,803.91	\$ 128,742.91	\$ 121,834.00	\$ (6,908.91)	-6%
School District	\$ 3,128.64	\$ 29,825.63	\$ 16,964.00	\$ (12,861.63)	-76%
Donations	\$ 440.81	\$ 10,515.86	\$ 7,308.00	\$ (3,207.86)	-44%
Total	\$ 15,373.36	\$ 169,084.40	\$ 146,106.00	\$ (22,978.40)	-16%

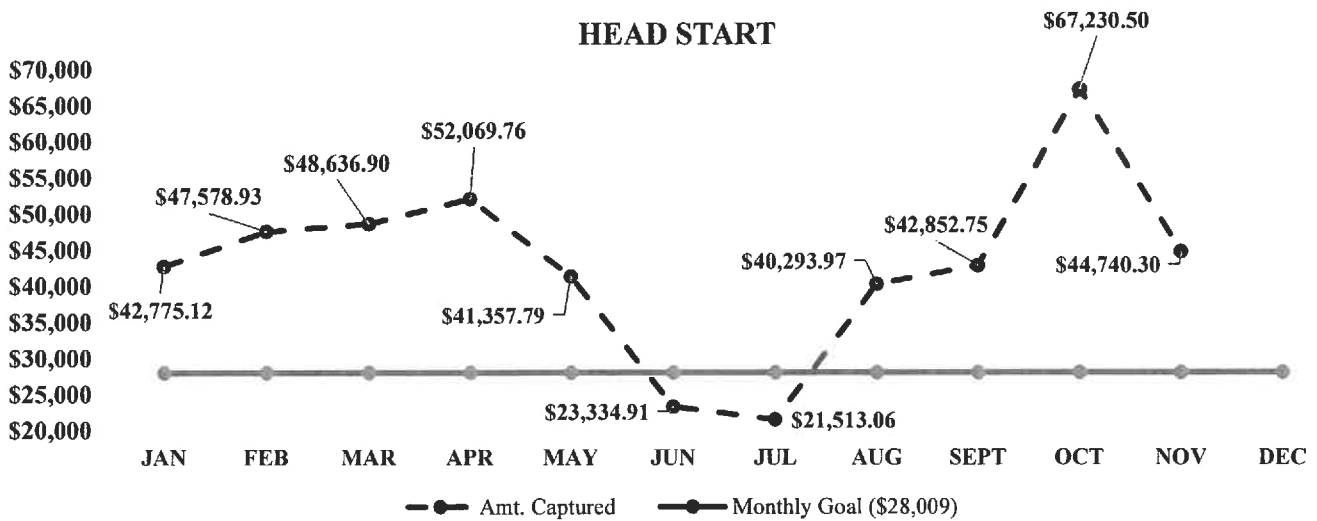
HS	Current Month	YTD	Budgeted	Remaining	% Remaining
Parents & Volunteer	\$ 14,796.60	\$ 160,491.02	\$ 83,295.00	\$ (77,196.02)	-93%
School District	\$ 2,681.44	\$ 245,170.89	\$ 234,116.00	\$ (11,054.89)	-5%
Donations	\$ 2,962.26	\$ 42,422.08	\$ 18,692.00	\$ (23,730.08)	-127%
Total	\$ 20,440.30	\$ 448,083.99	\$ 336,103.00	\$ (111,980.99)	-33%

IN-KIND TREND ANALYSIS

EARLY HEAD START

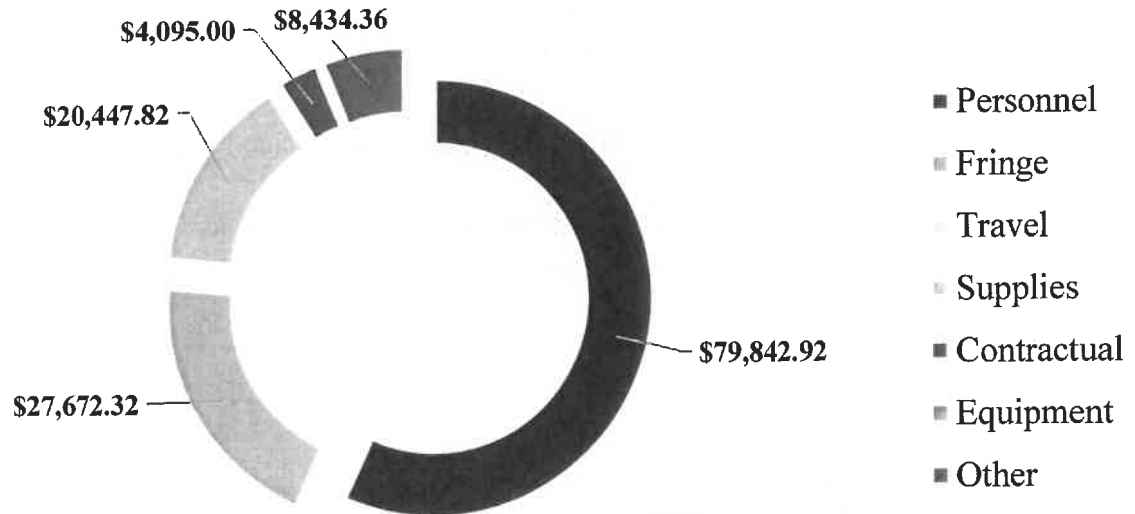


HEAD START

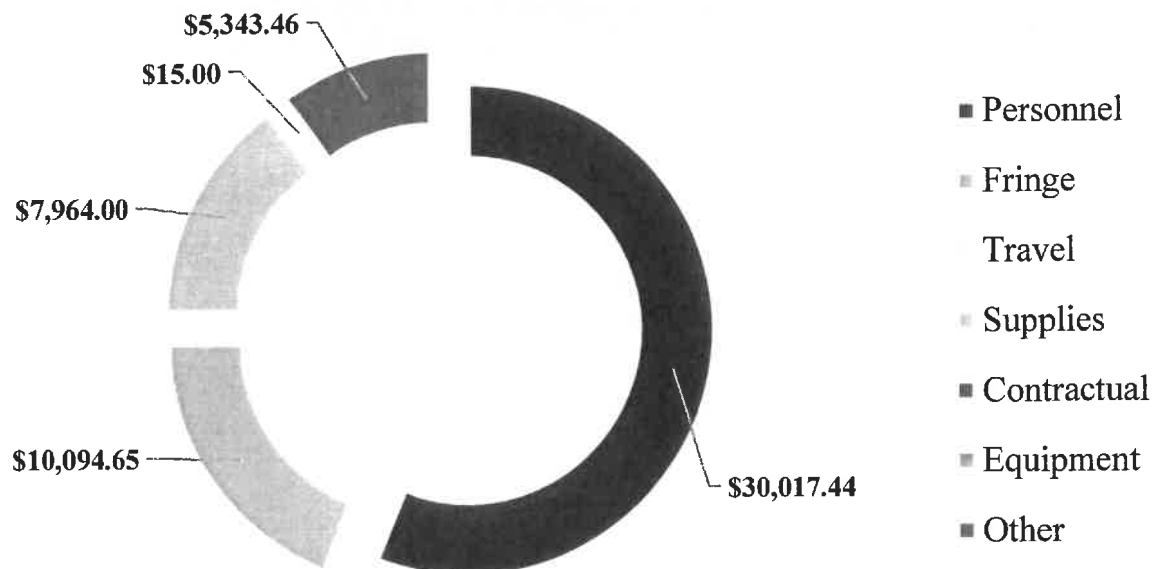


EXPENDITURES BY CATEGORY

HEAD START



EARLY HEAD START



EXPENDITURE NOTES

HS & EHS

Personnel/Fringe: November payroll

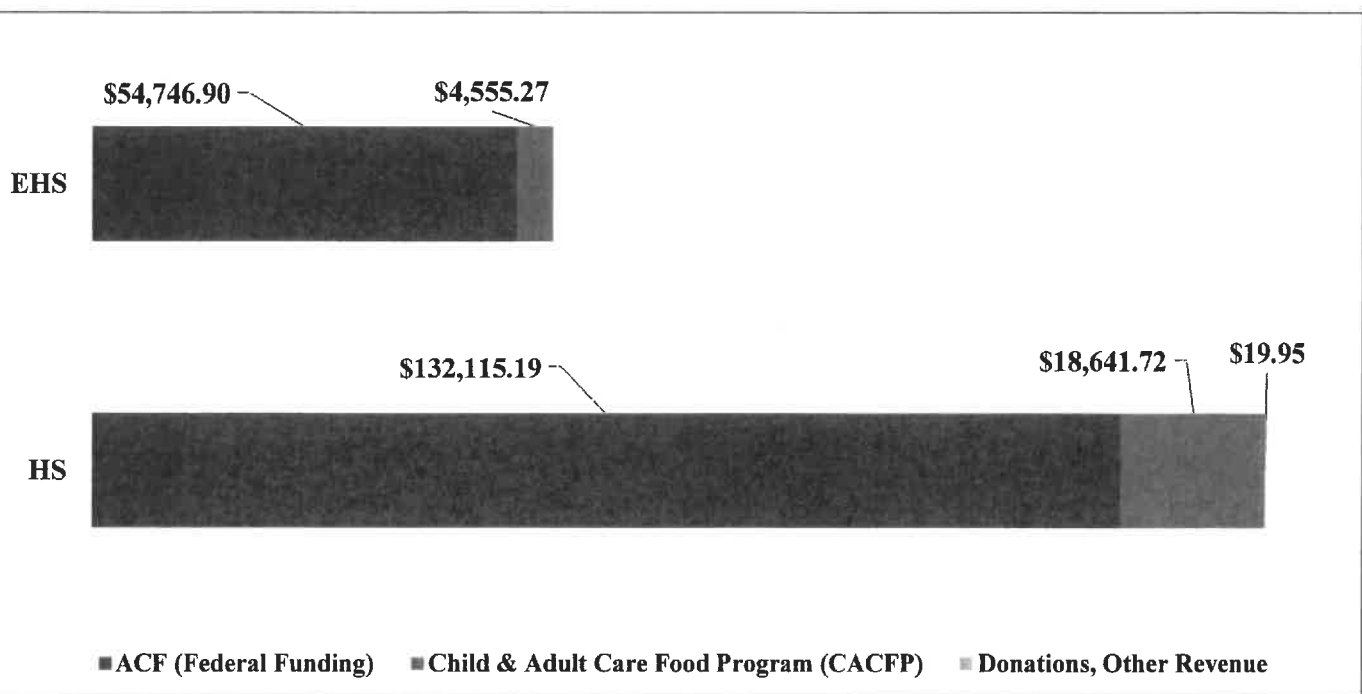
Out of Town Travel: VAHSA Conference per-diem

Supplies: Center materials, Chromebook charging carts

Contractual: Mental health services

Other: Occupancy & maintenance costs, Field trip admission fees to Pungo Farms

REVENUES BY FUNDING SOURCE



REVENUE NOTES

HS & EHS

ACF: Federal funding, Nov. 23

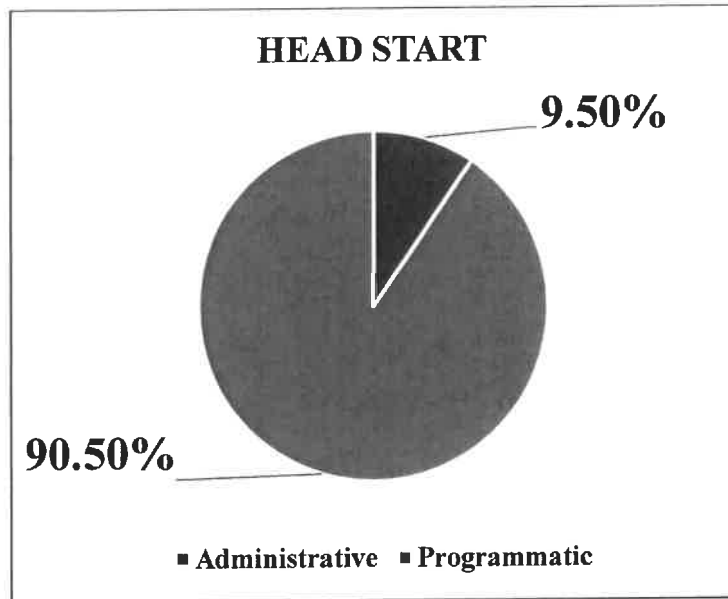
CACFP: Oct. 23 reimbursement

Donations/Other: Bank fee reimbursement

ADMINISTRATIVE COSTS

Allowable costs to develop and administer a program cannot exceed 15% of the total approved program costs, which includes both federal and non-federal costs. HSPPS 1303.5

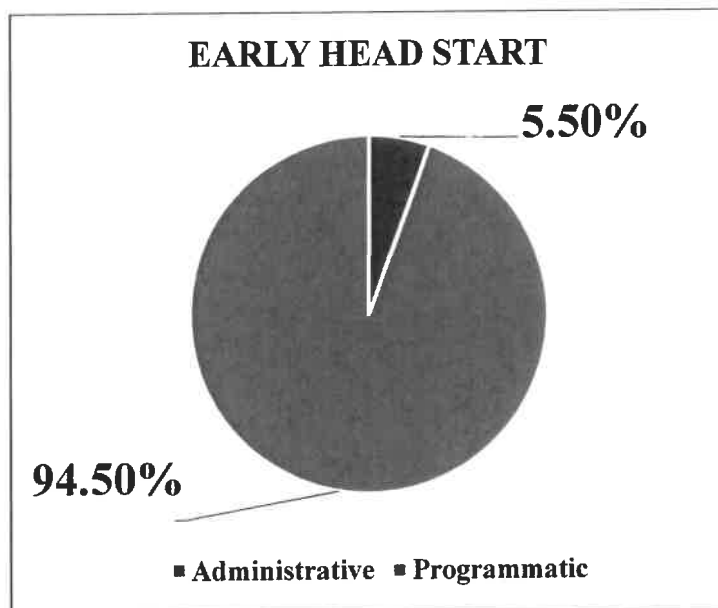
YEAR-TO-DATE COSTS



CURRENT MONTH COSTS

HEAD START	
Personnel	\$10,433.28
Fringe	\$3,353.41
Travel	\$11.94
Supplies	\$145.88
Contractual	\$38.50
Other	\$796.79
Total	\$14,779.80
	.82%

EARLY HEAD START	
Personnel	\$2,446.69
Fringe	\$788.88
Travel	\$6.72
Supplies	\$68.12
Contractual	\$24.62
Other	\$409.38
Total	\$3,744.41
	.48%



HEAD START BUDGET - NOV. 2023
03CH011328-04 (01/01/23-12/31/23)

REVENUES	CURRENT MONTH	YTD	BUDGETED TOTAL	BUDGET REMAINING	% REMAINING
ACF-OHS	\$ 132,115.19	\$ 1,284,541.49	\$ 1,458,307	\$ 173,765.51	11.9%
CACFP	\$ 18,641.72	\$ 114,198.80	\$ 150,989	\$ 36,790.20	24.4%
Donations, Other Revenue	\$ 19.95	\$ 2,931.11	\$ -	\$ (2,931.11)	0.0%
Total	\$ 150,776.86	\$ 1,401,671.40	\$ 1,609,296	\$ 207,624.60	12.9%
EXPENDITURES					
Personnel	\$ 79,842.92	\$ 830,668.29	\$ 899,831	\$ 69,162.71	7.7%
Personnel Total	\$ 79,842.92	\$ 830,668.29	\$ 899,831	\$ 69,162.71	7.7%
Fringe	\$ 27,672.32	\$ 287,826.60	\$ 354,742	\$ 66,915.40	18.9%
Fringe Total	\$ 27,672.32	\$ 287,826.60	\$ 354,742	\$ 66,915.40	18.9%
Out of Town Travel	\$ 149.30	\$ 5,049.28	\$ 4,834	\$ (215.28)	-4.5%
Travel Total	\$ 149.30	\$ 5,049.28	\$ 4,834	\$ (215.28)	-4.5%
Office Supplies	\$ 907.45	\$ 10,807.22	\$ 7,111	\$ (3,696.22)	-52.0%
Postage	\$ -	\$ 40.76	\$ 500	\$ 459.24	91.8%
Food Supplies	\$ 15,531.48	\$ 102,783.28	\$ 146,710	\$ 43,926.72	29.9%
Food Service Supplies	\$ 583.88	\$ 4,844.01	\$ 8,989	\$ 4,144.99	46.1%
Classroom/Ed. Supplies	\$ 2,415.44	\$ 9,547.66	\$ 11,857	\$ 2,309.34	19.5%
Medical & Dental Supplies	\$ 93.55	\$ 1,722.64	\$ 4,000	\$ 2,277.36	56.9%
Transition Supplies	\$ -	\$ -	\$ 1,000	\$ 1,000.00	100.0%
Janitorial Supplies	\$ 916.02	\$ 4,294.10	\$ 4,500	\$ 205.90	4.6%
Supplies Total	\$ 20,447.82	\$ 134,039.67	\$ 184,667	\$ 50,627.33	27.4%
Mental Health Services	\$ 4,095.00	\$ 14,217.50	\$ 29,388	\$ 15,170.50	51.6%
Other Contractual Services	\$ -	\$ 16,120.96	\$ 13,420	\$ (2,700.96)	-20.1%
Contractual Total	\$ 4,095.00	\$ 30,338.46	\$ 42,808	\$ 12,469.54	29.1%
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Total	\$ -	\$ -	\$ -	\$ -	0.0%
Rent	\$ -	\$ 8,568.00	\$ 8,748	\$ 180.00	2.1%
Utilities	\$ 897.56	\$ 13,409.13	\$ 18,630	\$ 5,220.87	28.0%
Telephone	\$ 723.45	\$ 9,025.75	\$ 13,770	\$ 4,744.25	34.5%
Child Liability Insurance	\$ -	\$ -	\$ 770	\$ 770.00	0.0%
Maintenance & Repair	\$ 1,203.61	\$ 18,321.83	\$ 7,768	\$ (10,553.83)	-135.9%
Local Travel	\$ 169.34	\$ 1,348.33	\$ 3,000	\$ 1,651.67	55.1%
Parent Activities	\$ 84.80	\$ 5,779.14	\$ 3,000	\$ (2,779.14)	-92.6%
Audit Fee	\$ -	\$ 1,215.00	\$ 2,578	\$ 1,363.00	52.9%
Publications, Ads, & Printing	\$ 1,041.51	\$ 11,946.44	\$ 17,820	\$ 5,873.56	33.0%
Health Services	\$ -	\$ -	\$ 2,800	\$ 2,800.00	100.0%
Field Trips	\$ 2,241.27	\$ 5,394.37	\$ 5,000	\$ (394.37)	-7.9%
Discretionary Funds	\$ 104.30	\$ 846.06	\$ 3,000	\$ 2,153.94	71.8%
Health Examinations/Wellness	\$ -	\$ 422.50	\$ 800	\$ 377.50	47.2%
Assoc., Dues, & Fees	\$ 698.05	\$ 2,665.91	\$ 7,500	\$ 4,834.09	64.5%
Substitutes	\$ 1,095.12	\$ 6,702.05	\$ 18,360	\$ 11,657.95	63.5%
Training	\$ 175.35	\$ 8,462.87	\$ 8,870	\$ 407.13	4.6%
Other Total	\$ 8,434.36	\$ 94,107.38	\$ 122,414	\$ 28,306.62	23.1%
Expenditures Total	\$ 140,641.72	\$ 1,382,029.68	\$ 1,609,296	\$ 227,266.32	14.1%
Income (Loss)	\$ 10,135.14	\$ 19,641.72			

EARLY HEAD START BUDGET - NOV. 2023

03CH011328-04 (01/01/23-12/31/23)

REVENUES	CURRENT MONTH	YTD	BUDGETED TOTAL	BUDGET REMAINING	% REMAINING
ACF-OHS	\$ 54,746.90	\$ 523,555.23	\$ 630,031	\$ 106,475.77	16.9%
CACFP	\$ 4,555.27	\$ 48,240.75	\$ 44,275	\$ (3,965.75)	-9.0%
Donations, Other Revenue	\$ -	\$ 60.95	\$ -	\$ (60.95)	0.0%
Total	\$ 59,302.17	\$ 571,856.93	\$ 674,306	\$ 102,449.07	15.2%
EXPENDITURES					
Personnel	\$ 30,017.44	\$ 342,155.91	\$ 382,760	\$ 40,604.09	10.6%
Personnel Total	\$ 30,017.44	\$ 342,155.91	\$ 382,760	\$ 40,604.09	10.6%
Fringe	\$ 10,094.65	\$ 110,689.19	\$ 121,955	\$ 11,265.81	9.2%
Fringe Total	\$ 10,094.65	\$ 110,689.19	\$ 121,955	\$ 11,265.81	9.2%
Out of Town Travel	\$ 83.95	\$ 3,016.25	\$ 3,337	\$ 320.75	9.6%
Travel Total	\$ 83.95	\$ 3,016.25	\$ 3,337	\$ 320.75	9.6%
Office Supplies	\$ 249.38	\$ 3,530.06	\$ 3,000	\$ (530.06)	-17.7%
Postage	\$ -	\$ 63.24	\$ 500	\$ 436.76	87.4%
Food Supplies	\$ 4,588.92	\$ 35,804.43	\$ 46,738	\$ 10,933.57	23.4%
Food Service Supplies	\$ 393.64	\$ 2,281.32	\$ 7,275	\$ 4,993.68	68.6%
Classroom/Ed. Supplies	\$ 2,089.56	\$ 6,028.72	\$ 14,751	\$ 8,722.28	59.1%
Medical & Dental Supplies	\$ 40.40	\$ 389.77	\$ 4,000	\$ 3,610.23	90.3%
Transition Supplies	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Janitorial Supplies	\$ 602.10	\$ 2,698.13	\$ 4,500	\$ 1,801.87	40.0%
Supplies Total	\$ 7,964.00	\$ 50,795.67	\$ 80,764	\$ 29,968.33	37.1%
Mental Health Services	\$ 15.00	\$ 412.50	\$ 2,160	\$ 1,747.50	80.9%
Other Contractual Services	\$ -	\$ 10,306.84	\$ 8,580	\$ (1,726.84)	-20.1%
Contractual Total	\$ 15.00	\$ 10,719.34	\$ 10,740	\$ 20.66	0.2%
Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Total	\$ -	\$ -	\$ -	\$ -	0.0%
Rent	\$ -	\$ 2,232.00	\$ 2,052	\$ (180.00)	-8.8%
Utilities	\$ 465.72	\$ 6,786.02	\$ 4,370	\$ (2,416.02)	-55.3%
Telephone	\$ 462.54	\$ 5,770.56	\$ 3,230	\$ (2,540.56)	-78.7%
Child Liability Insurance	\$ -	\$ -	\$ 176	\$ 176.00	0.0%
Maintenance & Repair	\$ 1,221.89	\$ 7,102.56	\$ 11,576	\$ 4,473.44	38.6%
Local Travel	\$ 65.51	\$ 285.76	\$ 1,500	\$ 1,214.24	80.9%
Parent Activities	\$ 34.88	\$ 3,522.63	\$ 3,000	\$ (522.63)	-17.4%
Audit Fee	\$ -	\$ 285.00	\$ 1,822	\$ 1,537.00	84.4%
Publications, Ads, & Printing	\$ 510.47	\$ 3,548.19	\$ 4,180	\$ 631.81	15.1%
Health Services	\$ -	\$ -	\$ 2,160	\$ 2,160.00	100.0%
Field Trips	\$ 525.73	\$ 1,175.13	\$ 3,000	\$ 1,824.87	60.8%
Discretionary Funds	\$ 46.23	\$ 203.18	\$ 2,360	\$ 2,156.82	91.4%
Health Examinations/Wellness	\$ 47.19	\$ 117.19	\$ 800	\$ 682.81	85.4%
Assoc., Dues, & Fees	\$ 247.36	\$ 1,220.57	\$ 7,000	\$ 5,779.43	82.6%
Substitutes	\$ 1,297.92	\$ 12,409.01	\$ 21,672	\$ 9,262.99	42.7%
Training	\$ 418.02	\$ 5,267.50	\$ 5,852	\$ 584.50	10.0%
Other Total	\$ 5,343.46	\$ 49,925.30	\$ 74,750	\$ 24,824.70	33.2%
Expenditures Total	\$ 53,518.50	\$ 567,301.66	\$ 674,306	\$ 107,004.34	15.9%
Income (Loss)	\$ 5,783.67	\$ 4,555.27			

Scott County Public School Head Start
Reconciliation Summary
2300 · Bank of America CC, Period Ending 11/25/2023

	<u>Nov 25, 23</u>
Beginning Balance	5,966.68
Cleared Transactions	
Charges and Cash Advances - 21 items	-3,312.72
Payments and Credits - 4 items	5,982.34
Total Cleared Transactions	<u>2,669.62</u>
Cleared Balance	<u><u>3,297.06</u></u>
Register Balance as of 11/25/2023	3,297.06
Ending Balance	3,297.06

Scott County Public School Head Start
Reconciliation Detail
2300 - Bank of America CC, Period Ending 11/25/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,966.68
Cleared Transactions						
Charges and Cash Advances - 21 items						
Credit Card Charge	12/6/2023	10/27/23	Hotel Madison	✓	-990.45	-990.45
Credit Card Charge	12/6/2023	11/29/23	Hampton Inn and Suites	✓	-757.12	-1,747.57
Credit Card Charge	12/6/2023	11/9/23	Amazon Capital Services	✓	-249.00	-1,996.57
Credit Card Charge	12/6/2023	11/29/23	Zira Technologies Inc.	✓	-180.00	-2,176.57
Credit Card Charge	12/6/2023	11/24/23	Bella Luna	✓	-148.52	-2,325.09
Credit Card Charge	12/6/2023	10/24/23	Shakers Good Food & Drink	✓	-143.25	-2,468.34
Credit Card Charge	12/6/2023	11/9/23	Sarafino's	✓	-106.29	-2,574.63
Credit Card Charge	12/6/2023	10/24/23	Potbelly Sandwich Shop	✓	-101.58	-2,676.21
Credit Card Charge	12/6/2023	11/9/23	Los Mariachis	✓	-99.72	-2,775.93
Credit Card Charge	12/6/2023	11/9/23	Cheddar's	✓	-71.73	-2,847.66
Credit Card Charge	12/6/2023	11/9/23	Los Mariachis	✓	-69.83	-2,917.49
Credit Card Charge	12/6/2023	11/9/23	Cracker Barrel	✓	-68.43	-2,985.92
Credit Card Charge	12/6/2023	10/24/23	Pilot	✓	-56.02	-3,041.94
Credit Card Charge	12/6/2023	11/9/23	Hooty - Firehouse Subs	✓	-55.68	-3,097.62
Credit Card Charge	12/6/2023	11/9/23	Express Pay	✓	-54.00	-3,151.62
Credit Card Charge	12/6/2023	11/19/23	Exxon	✓	-44.75	-3,196.37
Credit Card Charge	12/6/2023	11/21/23	DSS Central Registry	✓	-40.92	-3,237.29
Credit Card Charge	12/6/2023	11/10/23	Paul H. Brookes Publishing Co. , Inc	✓	-36.45	-3,273.74
Credit Card Charge	12/6/2023	11/3/23	Dollar Tree	✓	-18.75	-3,292.49
Credit Card Charge	12/6/2023	11/1/23	DSS Central Registry	✓	-10.23	-3,302.72
Credit Card Charge	12/6/2023	11/9/23	Ultimate Shine Express	✓	-10.00	-3,312.72
Total Charges and Cash Advances					-3,312.72	-3,312.72
Payments and Credits - 4 items						
Bill	11/13/2023	October 2023	Bank of America 1	✓	2,843.04	2,843.04
Bill	11/13/2023	October 2023	Bank of America 1	✓	3,123.64	5,966.68
Credit Card Credit	12/6/2023	11/29/23	Rebate	✓	2.77	5,969.45
Credit Card Credit	12/6/2023	Refund	Target	✓	12.89	5,982.34
Total Cleared Transactions					2,669.62	2,669.62
Cleared Balance					-2,669.62	3,297.06
Register Balance as of 11/25/2023					-2,669.62	3,297.06
Ending Balance					-2,669.62	3,297.06